

## Release Notes PAS Media 5.6

In this document you will find an overview about the latest news in PAS Media release 5.6.  
All amendments which can be seen by the operator are described.  
System internal optimisations and ameliorations are not described in this document.

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## Extensions / Ameliorations in PAS Media Release 5.6

### 1. Project management

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#### 1.1. Icon for general substitutes

Until now, PAS Media has shown the project-oriented representation with an icon in the project overview. If a user defined a general substitute, these projects were not shown at the representation. With release 5.6 every representation can be seen.

*Notice:* if a user has already a role in a project and takes over the additional role as representation, the representation icon will be indicated as well.

#### 1.2. Limited number of characters in project names

The increased use of interfaces to ERP systems (often SAP) at our customers as well as the limitation in Opix has persuaded PAS Media to limit the characters of project names. Newly project names are limited to 64 characters, in order to be compatible downwards to all third-party systems known to this moment.

#### 1.3 Different ameliorations of the logfile (Audit Trail)

In order to have even more extensive information when tracing projects, the logfile has further been particularised. So particularly the new functions can be identified more accurately.

#### 1.4 Extended overview of project archiving

To simplify the project archiving, the preview images the components will now be shown and also the date of the last change is indicated. Therefore the operator has an optical as well as a chronological help for a explicit choice of the right file.

#### 1.5 Transfer of comments from the archive in the actual project

Comments to archived orders help the user to indicate possible amendments in future projects. So a physical archive is not necessary. In order to take over those comments in the actual project, a new function has been created. This allows to select the group of components into which the comment should be exported as a PDF file directly at the start of the project.

#### 1.6 Possibility to henerate an e-mail copy when sending temporary links

When sending temporary links from the Data Storage/Archive, the user of PAS Media can select the option to send an e-mail copy for a long time. So the user is able to see immediately that the e-mail has been sent. Now the same function is also available for the object data base (Media Warehouse) and the project components.

#### 1.7 Editing of the Field «Remarks» after project start

Until now the field «Remarks» was blocked as soon as the project changed to the «ongoing» status. This field is now also editable in the ongoing projects. After the end of the project, this field (as well as all other meta data) can still not be amended.

### **1.8 Lightbox for the datastorage/archive**

It has been a wish of PAS Media users to be able have access to the lightbox function (shopping cart icon) of the object database also for the datastorage/archive. Newly the function can be used across pages. So if the required orders are scattered on different pages, they can be collected over the lightbox and be sent combined as a single link to the receiver.

### **1.9 Prevent archiving without prior component selection**

To prevent user to archive projects without the prior selection of the required components, the archive button is newly set on inactive and marked with a corresponding note. Now at least one component has to be marked so that the project can be archived.

*Notice:* If a user wants to archive a project nevertheless without components, he/she can do this by activating an then deactivating a single component. In that case the archiving button is kept active.

### **1.10 Indication of the editor when stepping forward in a workflow task**

After stepping forward in a workflow-task, the information about the editor of the task will now be stored. So it will be possible to see who has when dealt with which task, also after the project ending.

### **1.11 Archiving directly out of the project workflow**

To accelerate the archiving process, it is now possible to archive the project directly out of a completed workflow. With a click on the known archiving symbol, the user will be headed directly to the choice of components. Of course the possibility of archive will remain as well in the project administration.

### **1.12 Handling of project metadata / project teams directly out of the workspace**

To increase the efficiency in project handling, the new release 5.6 allows to open the project metadata-mask (administration area) directly in the workspace. So the detour over the search function in the administration area can be omitted. It will also be able to work on the project team directly in the workspace.

*Notice:* With this extension it is not necessary any more to update the project after a team update, in order that the roles will automatically be filled.

## 2. Management of components

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### 2.1 Date of modification in the Revision Control System (RCS) will remain

When a file is reconstructed over the RCS, the new release will attach the original date. So it can be avoided that old files are displayed upmost in the component overview.

### 2.2 Electronic signature for project components

Until now PAS Media has had the function for an electronic signature only on workflow level. In release 5.6 this function has been made available also for project components. So it is now possible to issue an electronic signature also for components according the role concept.

The setting bases on the roles of the generated workflow and can there be updated anytime.

It is possible at any time to track the issued signature, e. g. to create print of an «OK for Printing».

### 2.3 Display PDFs with several pages as single pages

For some applications, e. g. package inserts, prescription flyers and similar, it is now possible to generate single page previews out of PDF files with several pages. The selection can already be made at the upload or generated manually later at any user-defined point in time.

In the page summary the user can see all previews at once. There he/she can select the required page and fill in correction notes. Furthermore it is possible to establish a print preview of the complete document.

### 2.4 Lightbox for project components

The lightbox function (shopping cart icon) of the object data base has been required by users also for project components. The function has now been extended so that it can be used across different projects. e. g. when the relaunch of a complete assortment has to be handled, a single link for all products can be established for an external customer over the lightbox.

### 2.5 Automatic assignment of the component name

To increase the efficiency of the upload of new files, the field «name» is now automatically completed after the required component has been selected. The content of the field is generated by the original name of the file. Of course this name can be adapted at any time.

*Notice:* Has already been made an entry in the field, the existent entry will not be overwritten. It should also be noticed that this function is not supported by the «Safari» web-browser.

### 2.6 Automatic assignment of the component type

To increase the efficiency of the upload of new files, the field «type of data» is now automatically completed after the required component has been selected. The chosen type is based on the file suffix (e. g. \*.zip oder \*.pdf). For indefinite types of data (e.g. \*.eps), the field will not be filled.

As up to now, the type of data can also be adjusted manually prior to the upload.

### 3. Administration / Miscellaneous

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#### 3.1 Copy of workflows including all settings

To copy a workflow allows to create very fast a new one, which bases on an existing workflow. Any information to the successor, assignment of roles, etc. now also will be stored and so time and effort are limited to an absolute minimum.

#### 3.2 Delete of cookies after logout

All cookies and user sessions from release 5.6 on, will be deleted when logging out of PAS Media. So it is guaranteed that no information out of a former session will be displayed by a subsequent login.

#### 3.3 Team e-mail link for team mails and workflow e-mails

With the new release, a link to the team area is made available, this is additionally to the already existing links to the project, the workflow and the components. The new link is referred to as #PROJECTTEAM\_LINK#. Furthermore you can see for every team e-mail which has been sent, who has sent it and over which system.

### 4. Object database / media warehouse

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#### 4.1 Sorting of reference-pulldowns in object database / Media warehouse

As it has frequently been demanded, the entries of the reference pull-down are no longer sorted by date but in alphabetical order. This ensures a fast locating of the requested information.

#### 4.2 Information until the upload of files in the object dataBase / Media warehouse

To be able to generate «controlled folders» in the object database / media warehouse, it is now possible to establish an e-mail notification for defined categories (folders). So, at every upload in the defined category an e-mail notification will be sent to the defined addressee.

#### 4.3 Indication of the originator of new objects

When a new file is stored in the object database / media warehouse, the originator of the object is shown in the detail screen now. Consequently, the interested user knows immediately who has provided the file and can be contacted in case of questions.

Do you need more information? Please contact [support@pas-media.ch](mailto:support@pas-media.ch) or our hotline +41 56 417 55 88.

**Please check also our news site on the internet: [www.pas-media.com](http://www.pas-media.com) / heading «News»**